

FATIGUE MANAGEMENT (WORKING HOURS) POLICY STATEMENT

*Richmond Civil Engineering Limited fully complies with the Sentinel Scheme Rules and follows Network Rail's Health & Safety management System, Network Rail's Policy on Working Hours, relevant Network Rail Company Procedures, relevant Railway Group Standard and the requirements of Railways and Other Guided Transport Systems (Safety) Regulations (ROGS) 2006. We are committed to meet client's and Infrastructure Manager's requirements

They require that no employee, member of staff and management we sponsor (as Primary or Sub-sponsor) to work on Network Rail Managed Infrastructure (NRMI) may:

Work more than 12 hours per shift
Work more than 72 hours per week
Work more than 13 shifts in any 14-day period
Work without taking a minimum break of 12 hours between shifts.


We can only invoke exemption from this policy in emergency situations. No employee, member of staff will be allowed to exceed the stipulated hours other than in exceptional circumstances, and, in that case, a 'mini' risk assessment shall be carried out to ensure that those employees are not fatigued to carry on working.

Richmond Civil Engineering Limited will, other than fully implementing the above restrictions, manage and regularly monitor every employee's working practices and hours worked in order to ensure that the employees are not fatigued.

Richmond Civil Engineering Limited will record and monitor hours worked by its employees in order to ensure that they comply with the requirements of ROGS, the Sentinel Scheme Rules, EU Working Time Directives and other relevant legislations. Richmond Civil Engineering shall furnish records of hours worked by those it acts as their sub-sponsor to their Primary Sponsors.

This Policy statement shall be regularly reviewed, at least annually and whenever there are changes to the relevant legal and other requirements, including the Sentinel Scheme Rules, Network Rail Company Procedures, etc.

This Policy shall be communicated to all employees on initial induction and following policy changes, be communicated to our suppliers (as necessary) and other interested parties, and be reviewed regularly (annually as a minimum)

Signed: 
Richard Moffitt
Commercial Director

Dated: 08/06/20